

Additional Proof of Identity

If you do not have a driver's license bearing a photo, issued more than 6 months ago, then you must prove your identity using the following documents. Even if your license was renewed in the same state within the last 6 months, you should still follow the instructions below. Your passport could be delayed, if you do not follow the steps below:

Submit at least 1 primary and 5 secondary items from the list below.

If no Primary ID items are available, submit at least 7 of the secondary ID's. If only submitting Secondary ID items, each should be over 1 year old. Note: the school yearbook photograph with name should be sent if possible. The Passport Agency prefers this as backup ID.

Primary ID

Driver's License (valid, expired or suspended)

Federal, State or Municipal identification card with photo

State ID card

Military ID with photo

Pilot's License with photo

Passport with photo - expired ok (foreign or US)

Employment identification card with photo

Current Student identification card with photo

INS Alien Registration Card (green card)

Secondary ID

Copy of School Yearbook page with your photograph and your name

Student identification card with photo (expired ok)

School transcripts

High School Diploma

Trade School Diploma

College School Diplomas

Technical school certificate

Military records (DD214)/Honorable discharge certificate

Selective Service registration/Classification

Union membership cards

Professional license (nurse, pilot, beautician, mechanic, etc.)

Medicare or health insurance cards

Medical Records

Welfare card

Marriage certificates and licenses

Divorce Decrees

Insurance cards

Insurance Records

Baptismal certificate

Voter's registration card

Income tax records and/or W-2 forms over 1 year

Pay stubs

Banking statements and/or records over 1 year

Newspaper articles or publicity features about you

Social Security card

Credit cards (for security, cross out account number)

Utility bills over 1 year

Leasing/Mortgage documents

Vehicle registration or Title

Birth certificates of children listing your name as parent

As further ID proof you should also bring an adult US citizen to the post office or court house who will identify you. The Identifying witness must have a valid Driver's License and sign an affidavit (or DSP-71 form) confirming your identity. This witness must have known you for a significant period of time (more than 3 years). Close relatives by blood are preferable.

REMARKS

You must send additional Proof of Identity as required above with other required application materials even if an Acceptance Agent says they are not required. If the Passport Acceptance Agent does not want to put the additional proof of identity in the sealed envelope, then you need to include them anyway in the overnight envelope you send to Timely Visa, Inc.

Make sure that photocopies of these items should be very clear.

Please advise Timely Visa, Inc. of the identity issue when placing order.