

ORDER FORM

Applicant(s) Information

(Use separate sheet to list all members of a group if necessary)

First Name **Last Name** **Day-Time Phone** **Passport Number**

Email Address

(This email address will be used to notify you of receipt of your application packet. Once your passport and visa are sent back to you, a FedEx tracking number will be emailed to you. Please print your email address.)

Departure Date _____ **Date passport needed back** _____

How did you find us? Yahoo _____ Google _____ AOL _____ MSN _____ Referral _____ Others _____

Return Shipping Information

Name _____ **Phone ()** _____

Company _____

Address _____

City _____ **State** _____ **Zip** _____

Deliver with signature? Yes _____ No _____ (FedEx charges additional \$3.50 if signature is required)

Services Requested

Service Type: Tourist Visa _____ Business Visa _____ Work Visa _____

Student Visa _____ Other _____

Number of Entries: Single _____ Double _____ 6-Month Multiple _____ 12-Month Multiple _____

Processing Time (working Days): 5 Days _____ 3 Days _____ 2 Days _____ 24 Hrs _____ 3 Hrs _____

TIMELY VISA

Processing Fees

Consulate Fee \$ _____

Service Fee \$ _____

Return FedEx Fee \$ _____ Total Fees \$ _____ (Payable to Timely Visa, Inc.)

\$19.00: FedEx 2nd Day (add \$5 for each additional passport)

\$22.00: FedEx Overnight (add \$5 for each additional passport)

\$28.00: FedEx to Alaska, Hawaii and Puerto Rico (add \$5 for each additional passport)

\$35.00: FedEx Saturday Delivery (add \$5 for each additional passport)

\$55.00: FedEx First Overnight (add \$5 for each additional passport)

\$59.00: FedEx International Priority (add \$5 for each additional passport)

* add additional \$3.50 if signature for FedEx package is required.

Payment Method

Personal Check _____ Company Check _____ Money Order _____ Credit Card _____

- Bounced checks are subject to \$25 penalty.

Personal Credit Card Information

Card Type VISA _____ MASTER _____ AMEX _____ DISCOVER _____

Card Number _____ Expiration Date _____

Card Holder Name _____ Signature _____

Billing Address _____

City _____ State _____ Zip Code _____

Send all required documents to the following address using a traceable courier – FedEx, UPS, DHL, Express Mail or Certified Mail. For 1-day or 3-hour service, please use FedEx “Priority Overnight” only. After your package is sent, please MAKE SURE to email us the tracking number for our reference. Our email address is service@TimelyVisa.com.

**Timely Visa
301 W. Valley Blvd.
Suite 203
San Gabriel, CA 91776**

**Toll Free: 1-800-592-5918
service@TimelyVisa.com
www.TimelyVisa.com**